



Pupil Access to Risky Areas of School Buildings and Grounds Policy

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Date of next review:	2025	Written by:	Rebecca Garratt	
Type of policy:	Statutory	Committee:	FGB	
	Signature:			

1. **Introduction** The aim of this Policy is to state the school's procedures for controlling or denying unauthorised access by pupils to potentially dangerous or risky areas of school buildings and grounds.

Naturally, on a large site such as this there are bound to be areas within the buildings or the grounds that are considered to present risks to the safety of pupils who may accidentally or deliberately stray into them.

Therefore, the school makes every effort to ensure that all potentially dangerous areas are, wherever possible, made secure by fencing, locking or otherwise physically preventing access to them. Areas temporarily out of bounds are fenced or cordoned off and appropriate warning notices are placed to describe the danger.

All staff have a duty of care and are to report any potential hazards; the Site Staff and School Business Manager. They along with residential staff and SLT, will conduct regular checks and carry out risk assessments for all areas of the school, which are reviewed annually, or in the event of any change, incident or accident.

Pupil access to areas, such as the Gym, Hydro Pool, food tech, DT room etc, is controlled by clear timings and by appropriate staffing deployment and signage as well as fobbed door access. Pupils do not have unsupervised access to potentially dangerous areas, such as the gymnasium, swimming pool, the science lab, the design technology rooms, & Food tech room. Doors to these areas are kept locked on a fob at all times when not in use.

- All flammables and laboratory chemicals are kept securely locked in appropriate storage facilities.
- Pupils are not allowed to use gymnastic, athletic, adventure course or climbing equipment without supervision.
- Pupils do not have access to the grounds and maintenance sheds, catering and caretaking areas of the school.
- The pond is out of bounds except for planned and supervised activities.
- No tools, equipment or machinery are left unsupervised or in an inappropriate area on the school grounds. Any potential hazard must be immediately reported to the School Business Manager, or the Head and action taken to remove the risk, secure it or declare the area out of bounds.

2. **Security** The school grounds are partially monitored by CCTV. The Site Managers patrol the school site in the evening and makes sure it is secure. All doors that provide access to the main school buildings and/or classrooms areas are locked. Russell House staff ensure the house is properly secured and are equipped with intruder alarms.

The safety, well-being and security of all children and young people at WFS is the responsibility of all members of staff, teaching, non-teaching, administrative and support staff. Any concerns regarding a child/young person's safety must be reported immediately.