

# Wyre Forest School

## SCHOOL CAREERS STRATEGY AND ACTION PLAN

**SEPTEMBER 2018  
to  
AUGUST 2020**

**Wyre Forest School is an  
active member of the  
Worcestershire Careers Hub  
and supports the development  
of Worcestershire's Future  
Workforce through the  
Worcestershire  
Enterprise Adviser Network**



# WYRE FOREST SCHOOL CAREERS STRATEGY

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# WYRE FOREST SCHOOL CAREERS STRATEGY

## Purpose and aims

Wyre Forest School is fully committed to ensuring that all of our students acquire the skills, knowledge and attitudes to manage their learning, career progression and transition into adulthood.

Wyre Forest School has already established a range of effective careers guidance and transition activities which we hope will guide and support our students to achieve positive destinations such as further education, supported internships, supported living or employment.

This careers strategy sets out Wyre Forest School's key approaches internally and externally to enhance the current careers guidance activities and participation opportunities already available to our students. The aim is to ensure that students are fully prepared for and informed effectively about their next steps and can therefore aspire to achieve their full potential.

The school will collaborate throughout this strategy with a range of external agencies to help us ensure we will meet all of the mandatory requirements contained within the Department for Education's new careers strategy. These partnerships will include working alongside The Careers and Enterprise Company (CEC), The Worcestershire Local Enterprise Partnership (WLEP), Worcestershire County Council (WCC), Further Education (FE) Worcestershire Apprenticeships (WA) and a wide range of local employers and SEND support services.

High quality careers guidance is a crucial part of improving social mobility. Young people make choices based on what they know and what they think is available to them. If our young people are made fully aware of the career pathways and opportunities available to them, they will be more able to make informed choices about which qualifications and career pathways which will enable them to achieve their goals.

The strategy includes measures to further develop and improve the current provision on offer to students and will ensure that Wyre Forest School will meet the requirement to meet the eight "Gatsby Benchmarks", set out within the Department for Education's careers strategy by August 2020.

This strategy outlines our whole school approach to delivering careers guidance to all of our students throughout their journey through education. Careers activity will therefore take place across years 7 through to year 14 as part of the mandatory requirements set by Department for Education and contained within the Gatsby Benchmarks.

## **Background Information**



The Careers and Enterprise Company was set up in 2015 to transform careers and enterprise provision in schools and colleges across England.

The Careers and Enterprise Company had an initial remit to improve employer engagement, through the creation of the Enterprise Adviser Network and support schools to increase the delivery of activities which would help them build long lasting employer relationships (Gatsby Benchmarks 5 and 6).

### **Worcestershire's Enterprise Adviser Network**

The Worcestershire Local Enterprise Partnership (WLEP) and Worcestershire County Council, through their contract with the Careers and Enterprise Company, has been delivering the Worcestershire Enterprise Adviser Network (WEAN) since January 2017 and has placed business leaders within schools to support them with the facilitation of careers related activity and support their achievement of Benchmarks 5 and 6..

Worcestershire was one of the first LEP areas in England to be awarded a central contract with the Careers and Enterprise Company and has been seen as an influential area as the Enterprise Adviser networks were being developed across England.

The WLEP has been leading the way nationally regarding network performance since the delivery of this initiative began and was delighted to become the first LEP area in the country to secure 100% participation from their education establishments. (50x)

The WLEP was also instrumental in demonstrating the need for total inclusion. The WEAN was one of the first areas in the country to also ensure that ALL of our Special Schools and PRU's were allowed to participate within the initiative.

To date Worcestershire has recruited 70+ Enterprise Advisers and assigned each of them to schools participating within the initiative.

In September 2017, due to the success of the WEAN, the WLEP were given permission to develop and deliver a Middle School Pilot and work with 15 schools covering Wychavon, Redditch and Bromsgrove.



## The Careers Strategy



**Careers strategy:  
making the most of  
everyone's skills and  
talents**

December 2017

In December 2017 the governments Department for Education launched the latest version of their "Careers Strategy". This new strategy places the Careers and Enterprise Company at the heart of driving forward careers provision for young people. Their enhanced role is to act as a catalyst in the fragmented landscape of careers and enterprise, supporting programmes that work, filling gaps in provision and ensuring coverage across the entire country.

This new strategy adopted the Gatsby Benchmarks, which were originally developed by the Gatsby Foundation in 2014 by the Gatsby Charitable Foundation. These benchmarks were based on international research and helped identify best practice and guidance for education establishments in order for them to deliver high quality careers guidance to young people across England. These benchmarks have also formally been adopted by OFSTED and will now form part of their school inspection process.

### The Eight Gatsby Benchmarks of Good Career Guidance are:

- 1) **A stable careers programme**
- 2) **Learning from career and labour market information**
- 3) **Addressing the needs of each pupil**
- 4) **Linking curriculum learning to careers**
- 5) **Encounters with employers and employees**
- 6) **Experience of workplaces**
- 7) **Encounters with further higher education**
- 8) **Personal guidance**

### Careers Hubs

Since October 2015, the Gatsby Charitable Foundation, in partnership with the Careers and Enterprise Company, has also been running a Careers Hub pilot in the North East Local Enterprise Partnership area. This Careers Hub pilot was put in place to build on the support provided through the Enterprise Adviser Networks to achieve benchmarks 5 and 6 and support schools / colleges to achieve all eight of the Gatsby Benchmarks.

Following the conclusion of this pilot the Department for Educations Careers Strategy has requested that the Careers and Enterprise Company scale up this model by establishing 20 more Careers Hubs across the country, based on the North East Pilot model.

## **What is a Careers Hub?**

A Careers Hub is a group of between 20 and 40 secondary schools / colleges / SEN Schools located in the same geographical area, working with universities, other education and training providers, employers and career guidance professionals to ensure that ALL the Gatsby Benchmarks are delivered in each school and college within the Hub and that careers outcomes are improved for all young people. Schools and colleges within the Hub should have a shared vision of how they will work together to improve outcomes for the young people in their area.

## **Worcestershire Careers Hub**

In July 2018 the Worcestershire LEP, in partnership with Worcestershire County Council were successful in their bid for Worcestershire to be awarded "Careers Hub" status by the Careers and Enterprise Company.

The Worcestershire LEP will develop a careers Hub which will contain the maximum number of 40 educational establishments. The "Hub" delivery team over the next 2 years will work with member schools to ensure not only are they meeting the mandatory requirements set out within the Department for Education's Careers Strategy, achieve all eight of the Gatsby Benchmarks but will ensure that Worcestershire students will receive an increased number of employer encounters and activities which will in turn prepare them for the world of work.

The delivery team will continue to build on the success of our showcase careers event the Worcestershire Skills Show, support the promotion of the apprenticeship agenda working with our partner Worcestershire Apprenticeships, and ensure that ALL schools provide students with the opportunity to meet with FE / HE providers and universities to ensure they can continue to make informed choices about which educational and vocational pathways are open to them.

Work will also continue to expand the range of information available to students, parents, employers and teachers through the "Skills4Worcestershire" careers signposting website.



## **Strategic Careers Leader**

As set out within the Department for Education's Careers Strategy Wyre Forest School is required to have a designated member of our Senior Leadership Team named as our school's Strategic Careers Lead.

The Strategic Careers Lead will have the responsibility to make sure that we as a school meet our mandatory requirements and work towards achieving all eight of the Gatsby Benchmarks by August 2020.

The Careers lead will provide both the Headteacher and the board of governors with regular updates on our progress and will work closely with the Worcestershire LEP delivery team, our assigned Enterprise Adviser and local employers to ensure we deliver this strategy.

Our Strategic Careers Lead is:

***Rebekah Thompson, Assistant Headteacher***

Email: office@wfs.worcs.sch.uk

Tel: 01562 827785

## **Our Careers Team**

***Rebekah Thompson*** will lead our team which will include the following staff members:

***Rachel Wright*** Upper School Phase Leader

***Sian Ackerley*** Middle School Leader

***Tom George*** Careers and Transition Advisor

## **Our Enterprise Adviser**

Through the Worcestershire LEPs Enterprise Adviser Network Wyre Forest School are delighted to have been assigned our own designated enterprise adviser.

The enterprise adviser will be supporting our careers team to assist us to facilitate careers related activity which will help us achieve Gatsby Benchmarks 5 and 6.

The enterprise at Wyre Forest School is:

***Sue Hancocks***

Programme Coordinator

Droitwich Spa CVS



## Current position at Wyre Forest School

Students are currently receiving the following careers and transition related support and participating within the activities listed below during their journey through school:

### Careers and Transition Advisor

Our Careers and Transitions Advisor (CTA), Tom George, provides impartial careers and transition support to students and their parents.

Year group	Planned Input		CTA appointments available at parents' evenings. CTA available for informal discussion with students and parents at Life Beyond School Event.
Year 7			
Year 8	Group session- Introducing the CTA		
Year 9	1:1 discussion with each pupil. Action Plan document produced. CTA attends individual ECHP review meetings, transition document produced.		
Year 10	<b>Spring 1</b> Group session- Future pathways, 1:1 discussion	CTA attend individual yearly EHCP review meetings, transition document is updated.	
Year 11	<b>Autumn 1</b> Group Session- Planning for Moving On, 1:1 discussion with leavers, <b>Spring/Summer</b> further 1:1 discussions with leavers throughout the year as required (to support decision and application)		
Year 12	<b>Throughout sixth form</b> CTA will be in regular contact with staff and students identifying and responding to any changing aspirations.	CTA available for discussion with parents and students at termly Coffee Mornings	
Year 13	<b>Autumn 1</b> 1:1 discussion with leavers <b>Spring/Summer</b> further 1:1 discussions with leavers throughout the year as required (to support decision and application)		
Year 14			

### Key Stage 3:

KS3 Careers and The World of Work Curriculum Overview	
<b>Year 7</b>	<p>Setting personal targets (KS3 transition)</p> <p>Personal identity and strengths</p> <p>Recognise qualities &amp; skills that make someone employable.</p> <p>How can I develop these skills?</p> <p>Recognise the benefits of being ambitious and enterprising in all aspects of life.</p>
<b>Year 8</b>	<p>Identify different kinds of work &amp; why satisfaction with working lives can change.</p> <p>Describe different ways of looking at someone's career and how they develop.</p> <p>Be aware of laws relating to young people and employment</p> <p>Minimise health and safety risks to yourself and those around you</p>
<b>Year 9</b>	<p>Organisation and structure of businesses</p> <p>Use labour market (LMI)</p> <p>Know how to make plans to help you get the qualifications, skills and experience you need.</p> <p>Identify networks of support and how to access info. &amp; guidance.</p> <p>Know how to prepare yourself &amp; present self well during selection process</p> <p>Develop the skills and qualities required to engage in enterprise</p> <p>Show you can be flexible and positive at transition points in your life.</p> <p><u>Reflect:</u></p> <p>Tell positive stories of wellbeing, progress and achievement.</p> <p>Explain how have benefited from careers, employability and enterprise activities.</p>

- All key stage 3 students and their parents are invited to attend the Life Beyond School event in the Spring term which features representatives from a range of future possible destinations including colleges, training providers and social provision.
- Students take part in the KS3 employers event which is attended by McDonalds, West Mercia Police, Droitwich CVS, NHS.

## **Key Stage 4**

<b>KS4 Careers and the World of Work Curriculum Overview</b>	
<b>Year 10</b>	<ul style="list-style-type: none"> <li>• ASDAN PSHE short course:               <ul style="list-style-type: none"> <li>⇒ Module 3- Careers and Your Future</li> </ul> </li> <li>• ASDAN Enterprise short course:               <ul style="list-style-type: none"> <li>⇒ Module 1: Entrepreneurial Skills</li> <li>⇒ Module 2: Generating Enterprising Ideas</li> <li>⇒ Module 3: Enterprise Planning</li> <li>⇒ Module 4: Enterprise and Business</li> <li>⇒ Module 5: Your enterprise in action</li> <li>⇒ Module 6: Your enterprise evaluation</li> </ul> </li> </ul>
<b>Year 11</b>	<ul style="list-style-type: none"> <li>• ASDAN PSHE short course:               <ul style="list-style-type: none"> <li>⇒ Module 7- Economic Responsibility</li> </ul> </li> <li>• OCR Employability Skills:               <ul style="list-style-type: none"> <li>⇒ Unit 1- Assess work for myself</li> <li>⇒ Unit 2- Learn about managing money</li> <li>⇒ Unit 3- Prepare for and learn from a job interview</li> <li>⇒ Unit 4- Know how to complete a job search</li> <li>⇒ Unit 5- Provide personal information for employers</li> <li>⇒ Unit 6- Know about health and safety in the workplace</li> </ul> </li> </ul>
<p>Students working on the achievement continuum within Entry Level 1 take part in Life Skills, Enterprise and Independent Living Skills sessions.</p>	

- All Key Stage 4 students and their parents are invited to attend the Life Beyond School Event
- Year 10 students attend the World Skills Show, NEC
- Year 11 students attend Worcestershire Skills Show
- Year 11 students attend a workshop run by Worcester Apprenticeships
- Year 11 leavers attend open days and induction sessions at their chosen destinations
- Year 11 students take part in CV and Interview workshops run by JobCentrePlus and Droitwich CVS
- Individuals take part in alternative curriculum sessions at Abberley Care Farm and Ninevah Ridge
- Year 11 students going into the sixth form take part in transition sessions.

## Post-16

Post-16 Careers and Transition Curriculum Overview	
Level 1 learners	<ul style="list-style-type: none"> <li>• Preparation for Work</li> <li>• Health and Safety at Work</li> <li>• Exploring Job opportunities</li> <li>• Communication with others in the workplace</li> <li>• Applying for a job</li> <li>• Completing an enterprise Project</li> </ul> <p>CoPE L1 Module 6: Vocational Preparation</p>
EL1-3 learners	<ul style="list-style-type: none"> <li>• OCR Life and Living Skills:               <ul style="list-style-type: none"> <li>⇒ Skill Area: Environment and Community</li> <li>⇒ Skill Area: Home Management</li> <li>⇒ Skill Area: Office Practice</li> <li>⇒ Skill Area: Personal skills</li> <li>⇒ Skill Area: World of Work</li> </ul> </li> </ul> <p>Weekly Enterprise and Work Skills lessons</p>
<p>Students working on the achievement continuum within Entry Level 1 take part in Life Skills, Enterprise and Independent Living Skills sessions.</p>	

- Post 16 students take part in personalised career and transition packages dependent on their needs and aspirations
- Post 16 students and their parents are invited to Life Beyond School and termly coffee mornings
- Post 16 students attend World Skills Show and Worcestershire Skills Show
- Students take part in work experience on-site
- Some students take part in work experience off-site including Gatsby Café, WMSP and ShoeZone
- Students work in our award-winning community café- The Blossom Tree
- Students visit workplaces, colleges and social care providers
- Taster sessions at MENCAP, BMET, Ourway and Kidderminster College
- Visits to community facilities and travel training
- Year 12 students take part in NCS residential

### **Teaching staff contribute to the delivery of careers guidance through:**

- Timetabled PSHCE, ASDAN, ILS, work skills, employability and enterprise lessons.
- Assemblies and tutor group discussions.
- Employer and transition visits during classroom lessons.
- Discussion with parents, students and Careers Advisor at annual reviews, parents evenings, transition events and as pertinent throughout the year.

### **Local Employers contribute to the delivery of careers guidance through:**

- Workplace visits
- Work experience
- Attendance at careers fairs
- Supporting classroom learning
- Providing preparation for work workshops
- Supporting enterprise activity

### **Parents contribute to the delivery of careers guidance through:**

- Attending careers and transition events within school and in further destinations
- Support in attending interviews, transition visits and inductions
- Support to arrange work experience

## **Our Objectives for 2018 to 2020**

### **1. A Stable Careers Programme**

- To ensure the careers programme is delivered by individuals with the right skills and experience. The school will, wherever possible, use qualified careers professionals to offer advice and guidance to all or the overwhelming majority of students.
- To enable students to have an understanding of the full range of opportunities available to them, the skills that are valued within the workplace and to have first-hand experience of a work environment.
- To develop and publish a careers programme that will raise the aspirations of all students regardless of academic ability and is tailored to meet their individual needs wherever possible.
- Ensure our Careers Strategy is fully supported by the Senior Leaderships team within schools and is approved by the board of governors
- To ensure there is a clear focus on the activities which support enterprise, employability skills, workplace experiences and qualifications which employers' value.

- Regularly evaluate our careers strategy to determine the impact of our careers related activity based on the feedback provided to us by students, teachers, employers and where appropriate parents.
- To maintain high quality careers provision endorsed by the Careers and Enterprise Company and to review the improvement of our programme by using the Compass evaluation and Tracker tools.

## **2. Learning from Career and Labour Market Information**

- To encourage and increase the use of online careers tools and packages across all year groups. Working with our own careers team, key partners, stakeholders, local and national professional bodies.
- To utilise and then support the development of labour market information to ensure staff and students are informed in their decisions and the advice being given. Work with the Worcestershire LEP and the Careers and Enterprise Company to help establish key priority areas which need to be developed.
- To promote the values of labour market information to parents /carers (where appropriate) to access and understand this information. To investigate careers and opportunities in learning, work and apprenticeships and how these meet the local and national priorities.

## **3. Addressing the Needs of the Pupil**

- To develop mechanisms to report, track and monitor compliance in relation to the Careers Strategy objectives.
- To develop accurate tracking systems to ensure students are able to keep track of their own journey, record and access the advice they have received and monitor the agreed actions and next steps
- Ensure that a programme of activity takes place which raises the aspirations of all students and challenges stereotypical thinking in terms of equality and gender.
- To ensure that students with particular vulnerabilities and those who are at risk are appropriately supported and identified through close working relationships with the full range of educational and support agencies.
- To ensure that careers guidance for learners with special educational needs and disabilities (SEND) is differentiated, where appropriate, and based on high aspirations and a personalised approach. Careers guidance should be based on the students own aspirations, abilities and needs.

## **4. Linking Curriculum Learning to Careers**

- To ensure that subject teachers across the whole school support the delivery of careers education and guidance and are able to link the content of curriculum with careers, even in lessons which are not specifically occupation led. Subject specialist staff can be powerful role models to attract students towards their field and the careers that flow from it.
- To integrate national initiatives and project opportunities within the curriculum to enhance that range of careers related activity taking place within school. E.g. Young Enterprise,
- To ensure that careers related activity are built in throughout the school year and not just towards the end of any given topic / subject being delivered.

- Specific focus will initially be placed on linking curriculum to careers in English, Maths, Sciences and PHSE lessons.

## **5. Encounters with Employers and Employees**

- To ensure that students receive at least ONE meaningful encounter with an employer during every year they are at school.
- Increase the number of activities which are conducted within school with the support of local employers.
- To ensure that students have the opportunity to improve employability skills and their understanding of and awareness of entrepreneurship
- To enable learners to gain the confidence to compete in the labour market by providing opportunities to gain the practical know-how and attributes that are relevant to gaining employment.
- Develop marketing materials for employers which will help them easily understand the impact of their involvement, the breadth of options available to them and the ways in which they can show they meet their corporate social responsibility.
- Create mechanisms where parents and alumni can express their interest to actively support employer related activity taking place within the school.
- The school will also encourage students and parents to attend careers events such as the Worcestershire Skills Show held annually in March and the Worcestershire Apprenticeship show held annually in October.

## **6. Experiences of the Workplace**

- To ensure that students receive at least ONE meaningful experience of the workplace by the end of year 11. This experience will be dependent on the needs and aspirations of the individual.
- To ensure that students receive at least ONE further meaningful experience of the workplace during years 12 and 13. This experience will be dependent on the needs and aspirations of the individual.
- To increase the number of employer workplace visits which will take place to enable students to gain more of an understanding of the wide range of employment opportunities available within specific industry sectors based in Worcestershire.
- To strengthen our links with local employers and support our Enterprise Adviser to facilitate careers related activity within school

## **7. Encounters with Further and Higher Education**

- Ensure all / overwhelming majority of students receives at least ONE meaningful encounter with FE Colleges and other relevant provision according to the needs and aspirations of the student
- Ensure all / overwhelming majority of students has been provided with information about the full range of apprenticeships including traineeships and supported internships through the Worcestershire Apprenticeships activity offer.
- Where relevant to the individual, meaningful encounters with higher education and universities will take place.

## **8. Personal Guidance**

- Ensure all / overwhelming majority of students and/or their parents have had an interview with a professional and impartial careers adviser by the end of year 11
- Ensure all / overwhelming majority of students and/or their parents have had at least TWO interviews with a professional careers adviser by the end of year 13.

### **Promotion of Careers related activities**

Wyre Forest School will encourage the promotion of careers related activity which takes place within the school through the creation of case studies and will share this activity through our school Twitter account and other channels.

This careers strategy document along with any case studies documents that are created will be placed on the schools website. These will also be shared with the Worcestershire LEP to be used to promote best practice across all careers hub member schools.

This promotion will enable us, and our partner organisations, to be able to capture the evidence we are required to provide both OFSTED and the Careers and Enterprise Company and demonstrate that the activity taking place within our school meets the requirements set out within the Department of Education's Careers strategy.



## Action Plan 2018 to 2020

- Identify a named person from the SMT to become our Strategic Careers Lead by the end of September 2018 – Rebekah Thompson
- Create a whole school Careers Strategy which is to be published on the school website and has gained approval from the schools Senior Management Team and the Board of Governors by the end of September 2018 - **(Enter approval date here)**
- Raise awareness of the Careers Strategy with key staff within the school to enable them to contribute towards the need to link careers to the curriculum within school. **(Enter Completion Date Here)**
- Inform parents of the creation of the school's new careers strategy and inform them of its location on the school website -30<sup>th</sup> September 2018
- Complete the Compass Evaluation Tool and the Tracker tool on a regular basis as per the terms of our agreement in joining the Worcestershire Careers Hub.

<b>Timetable of planned careers related activity</b>				
<b>Autumn Term 2018</b>				
<b>Year Group</b>	<b>Activity Description</b>	<b>Date</b>	<b>Benchmark</b>	<b>RAG Status</b>
KS3&4	Implementation of new PSHCE curriculum	Sept 18	1, 2, 4	
KS4	EA planning meeting to discuss planning of "Try-a-Trade' event	Sept 18	5,	
12, 13	Pre-visit to Vestia housing group to plan for student visits.	Sept 18	5, 6	
13	Visit to Roxel Group to arrange possible work experience placement.	Sept 18	5, 6	
11, KS5	Taster Day at Kidderminster College (to include parents)	22/11/18	3, 7	
KS3 KS4 KS5	CTA to contact providers and arrange Life Beyond School	Aut 18	3, 7, 8,	
10	'Try-a Trade' event	28/11/18	5	
10,11,12	CTA to discuss possibility of SEN 'Open Doors" Event with Continu	Sept 18	5	
KS5	Begin weekly attendance Odell Centre	Sept 18	3, 5,	
10	Begin 'work skills' sessions at Bishop's Wood allotment	Sept 18	4, 6,	
10, KS5	World Skills Show, NEC	15/11/18	5, 7	

12, 13	NCS residential	9-12/10/18	4,	
KS4	Christmas market enterprise activity	Dec 18	4,	
12/13	NCS celebration with parents	23/11/18	4,	
KS4/5	Yearly timetable of visits to further education, specialist college and training provider visits to be compiled.	Oct 18	3, 5, 7	
KS3/4	Work with phase leaders and subject leaders to audit current employer engagement activity.	Aut 18	5	

Timetable of planned careers related activity				
Spring Term 2019				
Year Group	Activity Description	Date	Covering Benchmark	RAG Status
KS3 KS4 KS5	'Life Beyond School' Event	13/02/19	3, 7,	
12, 13	Weekly vocational taster sessions at Kidderminster College	Jan 19	7	
KS3	EA planning meeting, KS3 Employers Fair	March 19	5	
11 KS5	Worcestershire Skills Show	13/03/19	3, 5, 7,	
KS4	Worcestershire Apprenticeships workshops	Jan 19	3, 5, 7,	
KS4	EA planning meeting with PLs and subject leaders - Employer engagement	Jan 19	5, 6	
KS5	Parent and student coffee morning attended by MENCAP, Kidderminster College, BMET,	24/01/19	3, 5, 7, 8	
all	World Maths Day, visit from Andrew Beecroft (NATWEST)	06/03/19	4,	
all	World Book Day, author visit.	07/03/19	4,	

Timetable of planned careers related activity				
Summer Term 2019				
Year	Activity Description	Date	Covering	RAG

Group			Benchmark	Status
KS3	Employers Fair	13/06/19	5	
11	Transition workshops delivered by JobCentrePlus, Droitwich CVS,	June 19	3,	
11, 12, 13, 14	Transition or induction visits to named destinations	Summer 19	3,	
12,13	Employer lunch	July 19	5,	
KS4/5	Review of this year's provision with colleges	Summer 19	3,7,	

Timetable of planned careers related activity				
Autumn Term 2019				
Year Group	Activity Description	Date	Benchmark	RAG Status
KS3&4	Review of new PSHCE curriculum	Sept 19	1, 2, 4	
KS4	EA planning meeting to discuss planning of "Try-a-Trade" event	Sept 19	5,	
12, 13	Timetabled sessions at Vestia Housing	Sept 19	5, 6	
13	Visits to employers to arrange possible work experience placement.	Sept 19	5, 6	
11, KS5	Taster Day at Kidderminster College (to include parents)	Nov 19	3, 7	
KS3 KS4 KS5	CTA to contact providers and arrange Life Beyond School	Aut 19	3, 7, 8,	
10	'Try-a Trade' event	Nov 19	5	
KS5	Begin weekly attendance at social provider e.g. Odell Centre	Sept 19	3, 5,	
10	Begin 'work skills' sessions at Bishop's Wood allotment	Sept 19	4, 6,	
10, KS5	World Skills Show, NEC	Nov 19	5, 7	
12, 13	NCS residential	Oct 19	4,	
KS4	Christmas market enterprise activity	Dec 19	4,	
12/13	NCS celebration with parents	Nov 19	4,	

Timetable of planned careers related activity				
Spring Term 2020				
Year Group	Activity Description	Date	Covering Benchmark	RAG Status

KS3 KS4 KS5	'Life Beyond School' Event	Feb 20	3, 7,	
12, 13	Weekly vocational taster sessions at Kidderminster College	Feb 20	7	
KS3	EA planning meeting, KS3 Employers Fair	March 20	5	
11 KS5	Worcestershire Skills Show	March 20	3, 5, 7,	
KS4	Worcestershire Apprenticeships workshops	Jan 20	3, 5, 7,	
KS4	EA planning meeting- Employer workshops	Spring 2020	5, 6	
KS5	Parent and student coffee morning attended by MENCAP, Kidderminster College, BMET,	Jan 20	3, 5, 7, 8	
all	World Maths Day, visit from Andrew Beecroft (NATWEST)	March 20	4,	
all	World Book Day, author visit.	March 20	4,	

<b>Timetable of planned careers related activity</b>				
<b>Summer Term 2019</b>				
<b>Year Group</b>	<b>Activity Description</b>	<b>Date</b>	<b>Covering Benchmark</b>	<b>RAG Status</b>
KS3	Employers Fair	13/06/19	5	
11	Transition workshops delivered by JobCentrePlus, Droitwich CVS,	June 19	3,	
11, 12, 13, 14	Transition or induction visits to named destinations	Summer 19	3,	
12,13	Employer lunch	July 19	5,	
KS4/5	Review of this year's provision with colleges	Summer 19	3,7,	

## Useful links / Resources

The Careers Enterprise Company	<a href="https://www.careersandenterprise.co.uk/">https://www.careersandenterprise.co.uk/</a>
Gatsby Foundation	<a href="http://www.gatsby.org.uk/education/focus-areas/good-career-guidance">http://www.gatsby.org.uk/education/focus-areas/good-career-guidance</a>
Post 16 Skills Plan	<a href="https://www.gov.uk/government/publications/post-16-skills-plan-and-independent-report-on-technical-education">https://www.gov.uk/government/publications/post-16-skills-plan-and-independent-report-on-technical-education</a>
Department of Education Careers Strategy	<a href="https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/672418/Careers_guidance_and_access_for_education_and_training_providers.pdf">https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/672418/Careers_guidance_and_access_for_education_and_training_providers.pdf</a>
Skills For Worcestershire	<a href="http://www.skills4worcestershire.co.uk/">http://www.skills4worcestershire.co.uk/</a>
Government Careers Strategy December 2017	<a href="https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/664319/Careers_strategy.pdf">https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/664319/Careers_strategy.pdf</a>
National Careers Service	<a href="https://nationalcareersservice.direct.gov.uk/">https://nationalcareersservice.direct.gov.uk/</a>
Worcestershire Local Enterprise Partnership	<a href="http://www.wlep.co.uk/">http://www.wlep.co.uk/</a>
Worcestershire Apprenticeships	<a href="http://worcsapprenticeships.org.uk/">http://worcsapprenticeships.org.uk/</a>
Worcester 6 <sup>th</sup> Form College	<a href="http://www.wsfc.ac.uk/">http://www.wsfc.ac.uk/</a>
HOW College	<a href="http://www.howcollege.ac.uk/">http://www.howcollege.ac.uk/</a>
Kidderminster College	<a href="http://kidderminster.ac.uk/">http://kidderminster.ac.uk/</a>
Warwickshire College Group	<a href="https://wcg.ac.uk/page/1/home">https://wcg.ac.uk/page/1/home</a>
BMet College Group	<a href="https://www.bmet.ac.uk/">https://www.bmet.ac.uk/</a>
Mencap	<a href="https://www.mencap.org.uk">https://www.mencap.org.uk</a>