

Provider Access Policy Statement

Wyre Forest School



WyreForestSchool

Communication Specialist

Approved by: R Garratt

Date: April 2018

1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at Wyre Forest School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Rebekah Thompson, Careers Leader.

Telephone: 01562 827785

Email: office@wfs.worcs.sch.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn term	Spring term	Summer term
Key Stage 3		Life Beyond School Event	Employers Event
Key Stage 4	Apprenticeships workshop Employability and PSHCE lessons	Life Beyond School Event Employability and PSHCE lessons	PSHCE lessons Employability and PSHCE lessons
Post-16	Sixth Form Coffee Morning Life skills and PSHCE lessons	Life Beyond School Event Sixth Form Coffee Morning Life skills and PSHCE lessons	Life skills and PSHCE lessons

Please speak to our Careers Leader to identify the most suitable opportunity for you.

4.3 Safeguarding

Our safeguarding policy outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy.

4.4 Premises and facilities

The school will endeavour to make accommodation and resources available for discussions between the provider and students, as appropriate to the activity and timing. This will be discussed and agreed in advance of the visit with the Careers Leader. The content of the presentation will also be agreed in advance to ensure that the needs of the pupils are adequately met.

Providers are welcome to leave a copy of their prospectus or other relevant course literature to join our careers resource bank.