

Moving On

Information about Transition and Careers



WyreForestSchool

Communication Specialist

Preparing for Adulthood

Introduction

This **Moving On** booklet is a guide for young people who are preparing to move on from school. It provides students and their families with information about:

- what to expect at each stage as the young person progresses through school
- options for the future
- how the school supports the transition & review process
- available support and sources of further information

The aim is to help students reach their full potential by being prepared for the future, able to plan ahead and able to make the most of the opportunities available to them.

School Leaving Age

Young people need to remain in school education until the age of 16 years (Year 11). The earliest leaving date is last Friday in June of Year 11.

Young people must then remain in learning until they are 18 years old.

- Staying in full-time education such as applying to college or a training provider or remaining at school in a sixth form
- Work based learning such as an apprenticeship, traineeship or supported internship
- Spend 20 hours or more working or volunteering while in part-time education or training

Careers input in School

At Wyre Forest School our careers programme is tailored to meet the needs of learner groups and individuals throughout Key Stage 3, Key Stage 4 and Key Stage 5. Our programme consists of learning, advice and experiences across:

- Careers
- The World of Work
- Enterprise
- Life Skills
- Transition into Adulthood

Careers related activities are planned according to individual needs and may include:

- careers curriculum learning
- attendance at national and local skills shows
- careers and transition events for families
- employability and life skills workshops
- visitors from colleges, employers, support services and future destinations
- visits to colleges, places of work and future providers
- work related learning

Our full careers strategy is detailed on our website: www.wfs.worcs.sch.uk

www.nationalcareersservice.direct.gov.uk
www.worcestershirecareerscentral.co.uk
www.skills4worcestershireshire.co.uk

Life Beyond School Event

Our Life Beyond School takes place Spring each year. It is a great opportunity for young people and their families to meet a range of future providers and chat about available options.

Careers and Transition Advisor

Tom George is our Careers and Transition Advisor. He is available throughout the year to discuss options and support students with the transition process.

Year group	Planned Input	
Year 7		
Year 8	Group session- Introducing the CTA	
Year 9	1:1 discussion with each pupil. Action Plan document produced. CTA attends individual ECHP review meetings, transition document produced.	
Year 10	Spring 1 Group session- Future pathways, 1:1 discussion	CTA attend individual yearly EHCP review meetings, transition document is updated.
Year 11	Autumn 1 Group Session- Planning for Moving On, 1:1 discussion with leavers, Spring/Summer further 1:1 discussions with leavers throughout the year as required (to support decision and application)	
Year 12	Throughout sixth form CTA will be in regular contact with staff and students identifying and responding to any changing aspirations.	
Year 13	Autumn 1 1:1 discussion with leavers Spring/Summer further 1:1 discussions with leavers throughout the year as required (to support decision and application)	
Year 14		CTA available for discussion with parents and students at termly Coffee Mornings

CTA appointments available at parents' evenings.
CTA available for informal discussion with students and parents at Life Beyond School Event.

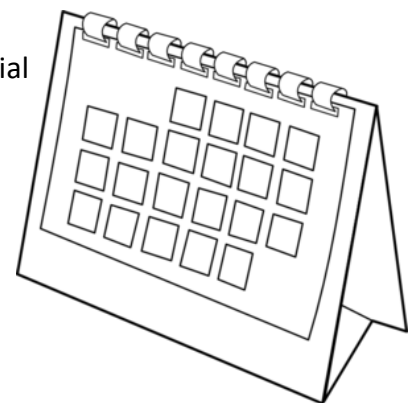
EHCP and Planning for Transition

It is important that young people are at the centre of the whole planning process and are given the opportunity to share their views, concerns and ideas. Young people with communication difficulties or those with severe learning difficulties will need to be represented by a close family member or an advocate. Undertaking reviews in a person-centred way is beneficial as it helps young people to think about what they want now and in the future.

Where possible, young people are encouraged to attend their annual Education Health and Care Plan reviews to ensure they are involved and their views are heard.

The Education Health and Care Plans are designed to be person-centred. The review is an opportunity to share with everyone involved with the young person the following:

1. What people like and admire about the young person.
2. What is important for the young person and their future
3. What support the young person needs to stay healthy and safe
4. What can students achieve and how they can reach their potential
5. It is important to think about what the young person likes now:
 - Relationships with others and their interactions.
 - Things they like doing now.
 - The routine the young person has in their life.
 - Strengths and what they would like to improve.
 - Things that do not work for them or cause anxiety.



A transition plan is produced by the school and outlines when the young person with an Education Health and Care Plan is likely to leave school and move on to further education or training or other appropriate options.

The Education Health and Care Plan can remain in place until the young person is 25 years old provided they are remain in education. The future college or training provider is responsible for reviewing the plan annually. The plan does not guarantee an educational placement to the age of 25.

Progression

Young people work and achieve at different level and paces. It is important to remember that there are opportunities for people at all levels. The current standard levels and bands of progression used widely in colleges are:

Current achievement	Band	Possible Opportunities
Wyre Forest School P Steps	Earliest levels of achievement	<ul style="list-style-type: none"> • Sixth form provision • Day opportunities • Supported college courses • Specialist colleges
Entry Level 1 Entry Level 2 Entry level 3	Pre-GCSE	<ul style="list-style-type: none"> • Sixth form provision • Day opportunities • Supported college courses • Traineeships • Supported Internships
Level 1	GCSE 1-3 (previously G-D)	<ul style="list-style-type: none"> • College courses • Supported Internships • Work based training
Level 2	GCSE 4-9 (previously C-A+)	<ul style="list-style-type: none"> • College courses • Apprenticeships • A levels

It is important to check the entry requirements for courses.

The entry requirement for a course at college or training would usually require the student to have achieved the level below the intended course level. For example, to be accepted for a catering course at Level 1 the student would probably need to have achieved at least Entry Level 3 in English and Maths.

Currently, post-16 students must continue with English and Maths alongside any course, until the student has achieved either functional skills Level 2 or GCSE grades 4-5. Level 2 is the recognised national educational standard in the workplace.

Years 9 and 10

Discussions about moving on from school will begin in year 9. Transition forms part of the annual Education Health and Care Plan Review.

The students will have the opportunity to discuss their interests and aspirations with the Careers and Transition Advisor in school.

Students will complete a 'My Views' sheet for their EHCP review.

The school will complete a transition plan at the annual review using the information from the meeting with the young person as well as information from all professionals supporting the young person. This can be updated as the student progresses through school.

The school holds the Life Beyond School Events where students and their families can meet providers and pick up information relating to progression opportunities.

During year 10 students meet representatives from colleges and training providers.

Year 11

Visit local colleges, work-based training providers and other post-16 options.

Some students at Wyre Forest School are offered places in the sixth form and some students will leave school at the end of year 11 (at 16 years old)

Applications to new providers such as colleges and training organisations are made during the Autumn and Spring terms of year 11

The last date for compulsory school education is the last Friday in June in Year 11.

The Local Authority Education Services will send out a parental preference form asking parents to state a preference for post - 16 education. This is usually sent at the beginning of year 11 and needs to be returned to the LEA by November of that school year.

Future options will be discussed as part of the annual EHCP review.

The Education Health and Care Plan can be updated at each annual review in preparation for moving onto future educational providers.

Years 12, 13 and 14

Pupils offered places in the school sixth form can remain for 1, 2 or 3 years. This will depend on the needs of the individual pupil, the school offer and the progression opportunities available to them.

Courses are available at colleges for all school leavers whatever age they leave school post-16. The location of courses at colleges will depend on the students individual needs.

Applications to local colleges are made in the year that the young person leaves school. Applications and requests for specialist colleges should be made 1/2 years prior to leaving school.

For those students eligible for social care, Adult Care Assessments are completed leading up to the 18th birthday and respite services usually change at 18 Years old.

Some students in the sixth form will be able to access work experience .

Future options will continue to be discussed at the annual review and transition plan will be reviewed and updated by the school.

The Education Health and Care Plan can be updated at each annual review in preparation for moving onto future educational providers

Local Authorities such as Worcestershire County Council have a responsibility to ensure the availability of information about their local offer. Information can be found at:

www.worcestershire.gov.uk/sendlocaloffer

Other local offer information for nearby local authorities:

<https://www.shropshire.gov.uk/the-send-local-offer/>

<https://www.birmingham.gov.uk/localoffer>

<https://www.dudley.gov.uk/resident/localoffer>

<https://socialsolihull.org.uk/localoffer/>

[https://www.herefordshire.gov.uk/info/200207/family_support/831/local_offer - send](https://www.herefordshire.gov.uk/info/200207/family_support/831/local_offer_-_send)

<http://www.sandwell.gov.uk/send>

WFS Sixth Form

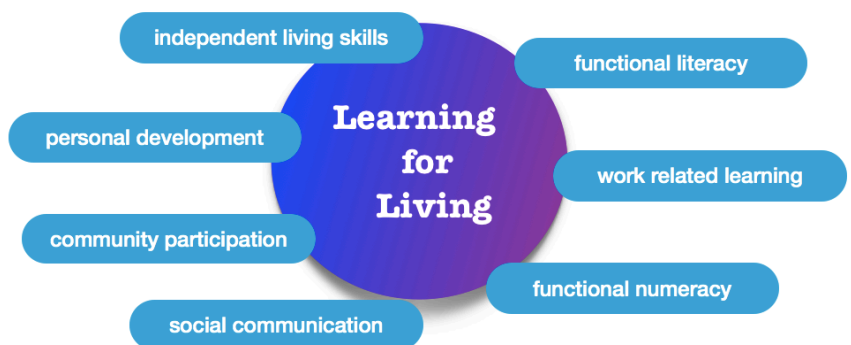
- Wyre Forest School is able to offer some students a place in the sixth form if this is appropriate for the individual student. Current entry criteria are published on the school website.
- If a place in the sixth form is agreed, students can remain for 1, 2 or 3 years (Years 12, 13 and 14)

If consideration is being made for a different school with a sixth form, this should be discussed through EHCP annual reviews and local authority SEND caseworker.

WFS Sixth Form Learning for Living Curriculum

Our curriculum:

- *is individualised*
- *develops independence*
- *supports transition*



Learning Opportunities

All learning will be embedded in the planned activities and experiences we offer inside and outside of school. No two days will look the same. We have a range of opportunities tailored to the needs of each student:

- **WFS allotment at Bishop's Wood**
- **Work experience & work awareness**
- **Young Enterprise**
- **Accessing community facilities**
- **Independent living skills**
- **Taking part in leisure and enrichment activities**
- **Using public transport**
- **Working at the community café**
- **Visits to college and further destinations**

College Options

- Further education and sixth form colleges offer a wide range of courses for young people at all levels of learning. These are generally 3-4 days per week full time.
- Courses include academic, work-related, vocational and general courses to prepare for adult life. Some of these courses are supported to support a smooth transition for young people with SEND.
- There are progression routes from one level to another provided the student has achieved the entry requirement for the next course. Literacy and numeracy levels are important for course progression.
- Some courses include work experience options, supported internships, traineeships and apprenticeships.
- See local college open days on the last page of this booklet

Colleges in Worcestershire

Kidderminster College www.kidderminster.ac.uk

Heart of Worcestershire College (Redditch, Bromsgrove, Worcester, Malvern)
www.howcollege.ac.uk

Warwickshire College Group (Evesham, Malvern Hills, Pershore)
www.warwickshire.ac.uk

Please note that Birmingham Metropolitan (BMET) college sites at Kidderminster Academy, Stourport Road Centre of Sporting Excellence and Stourbridge College have closed.

Colleges in nearby areas

Bournville College www.bournville.ac.uk

South Birmingham

Halesowen College www.halesowen.ac.uk

Halesowen West Midlands

Hartpury College www.hartpury.ac.uk

Gloucestershire

Sandwell College www.sandwell.ac.uk

Sandwell West Midlands

Herefordshire and Ludlow College www.hlcollege.ac.uk Herefordshire and Shropshire

Please note: Colleges often list their special needs/supported courses under the heading 'Foundation Learning'. Not all course subjects or subject levels are offered at all colleges.

Work-Based Training

Work-based learning provides young people with the opportunity to gain work experience whilst studying and gaining employability skills. Courses are available at Entry Level through to Level 2. Work-based option routes can be through study programmes, supported internships, traineeships, apprenticeships or study combined with volunteering and work. Supported Internships are specifically for students with EHCP's.

Training Providers

Kidderminster College: provides work based learning for apprenticeships and traineeships and supported internships
<https://www.kidderminster.ac.uk/>

2 Counties Training: includes a number of different local training providers
https://www.worcestershire.gov.uk/16to24trainingworcestershire/info/3/2_counties_training

Nova Training (Redditch and Kidderminster): independent training provider
<http://www.novatrainng.co.uk/>

Heart of Worcestershire College: provides work based learning for apprenticeships and traineeships and supported internships
<https://www.howcollege.ac.uk/courses/foundation-learning/1256/supported-internships/>

Mencap: offer supported-internships and employment support
<https://www.mencap.org.uk/interns-and-outcomes>

Warwickshire College Group (WCG) – Inc Pershore, Evesham and Malvern Hills Colleges
apprenticeships and supported internships
<https://wcg.ac.uk/>

Apprenticeships, Traineeships and Supported Internships

<https://www.preparingforadulthood.org.uk/downloads/supported-internships>
www.apprenticeships.org.uk
www.worcsapprenticeships.org.uk

Voluntary Work

Community Action Wyre Forest:
<http://www.communityactionwf.org.uk/volunteering>

Employment

Young people need to remain in learning or training until they are 18 years old after which they may seek employment or supported employment.

Some colleges and training providers offer the 'Supported-Internship' which is a supported employment course for people with special needs based on the model of an apprenticeship. www.gov.uk/government/publications/supported-internships-for-young-people-with-learning-difficulties

Young people with special needs can get support to find employment through services such as:

Remploy <https://www.remploy.co.uk/individuals/finding-work-and-support-work>

Mencap Employment Services www.mencap.org.uk

JobCentre Plus www.gov.uk/contact-jobcentre-plus

Access to Work Grant

An Access to Work grant may be available to those with SEND in paid employment. The grant can pay for:

- special equipment, adaptations or support worker services
- help getting to and from work

www.gov.uk/access-to-work

Part-time Work

Young people can work part time whilst at school from 13 years old but you must check the employment regulations for times of work allowed and type of work allowed. There is an information leaflet about this on this website

http://www.worcestershire.gov.uk/downloads/file/4158/thinking_of_getting_a_part_time_job_leaflet

http://www.worcestershire.gov.uk/info/20272/education_welfare/315/child_employment

Day Opportunities

For some students such as young people with severe learning difficulties, communication difficulties and high level of physical and personal support needs, college and work options may not be appropriate. Some students will access day activity opportunities which are not educational placements. This is usually from 18 years old. Some students access day placements on the days they are not in college, if the course is not 5 days per week.

There are a range of day opportunity providers offering a wide variety of activities. Usually these are funded on a daily basis through **personal budgets**. A personal budget is established through care assessments, undertaken by social services. Some young people will have these through Children's Services (0-18) and some through Adult Services (18+).

In Worcestershire there is team called the **Young Adults Team (YAT)** which covers the age range 16-25. The YAT is the team that usually supports eligible young people into daytime activities when they leave school.

There are a range of independent day care providers in Worcestershire.

Examples of local care providers are:

Spectrum Days, Ninevah Ridge, Amber Centre, Myriad Centre, Sociables, Muddy Boots, Wild Goose Training(Top Barn), Odell Centre, Kidderminster Resource Centre, Wendron Centre

Information about day activity provision can be found from the careers and transition advisor or the allocated social worker. The Young Adults Team also produce leaflets with information about the social care services.

www.worcestershire.gov.uk/info/20502/disabilities/1652/social_care_support_for_young_adults_with_disabilities

Specialist Colleges

If a young person's educational needs cannot be met in local provision then specialist colleges could be considered. The needs of the young person will be discussed at the EHCP annual review meeting. The website www.natspec.org.uk lists all the available specialist colleges in the UK. Also see <http://worcestershirelocaloffer.org>

Worcestershire County Council (WCC) is responsible for considering funding requests for specialist colleges for students with Worcestershire EHCP's. Some students have EHCP's held by other local authorities so in this case the relevant SEN department would be responsible. For a college to be considered they need to be on the government's approved list of colleges - called the 'Section 41' list.

It is necessary to have supporting evidence of the need for a specialist college. Specialist colleges can be either day places or residential, depending on the needs of the student and other factors such as reasonable daily travel. It is essential to have visited the local colleges and discuss courses and support needs with tutors alongside considering specialist colleges.

WCC will consider requests for specialist colleges through a panel meeting. If a particular college is agreed this will be named on the EHC plan. You must ensure your SEN caseworker and social worker (if allocated) is aware of your college preferences if specialist colleges are being considered.

National Association of Specialist Colleges

www.natspec.org.uk

Independent Parental Special Education Advice

www.ipsea.org.uk

SENDIAS

www.worcestershire.gov.uk/info/20417/special_educational_needs_and_disabilities_information_advice_and_support_service

<http://worcestershirelocaloffer.org>

Post-16 Transport

As far as possible, young people are encouraged to travel independently. However, this is not possible for all students and achieving this goal is different for each individual student. Some students will always need support for transport to get from home to their place of learning safely and reliably.

Students in Worcestershire who are in years 12 and 13 are required to pay a fixed fee for post-16 transport, so that they can continue to receive transport to school or college. The transport policy and current costs are available on the Worcestershire County Council website.

http://www.worcestershire.gov.uk/downloads/file/955/post_16_policy_statement_20172018

www.worcestershire.gov.uk/info/20045/school_and_college_travel

Requests for local authority supported travel to school or college post-16 must be made through the county council website. Supported transport such as minibuses and taxis are only provided to eligible young people for the return journey from home to main school or college site. It does not take students to offsite college activities or work experience placements.

The policy states that transport will only be provided to the nearest learning provider to home offering the level of the course required.

Information is available on the website about public bus services and rail services and passes can be purchased for these at the rates advertised.

Some young people with disabilities have free bus passes which can be used from 9.30 am onwards. Currently WCC does provide an early morning additional extension pass for many (but not all) bus routes, so that young people can use these passes to get to school or college.

Some colleges and training providers offer free travel passes, check with local providers. Some colleges also offer their own college transport and bus routes (Halesowen College)

Supported Living and Housing

If a young person has an adult care assessment and is eligible for social care services, housing options and supported living can be considered and supported as an outcome of the assessment. The allocated social worker and YAT can provide further information.

Housing Information

See websites for housing information

http://www.worcestershire.gov.uk/info/20331/housing_and_care_homes/1690/supported_living_for_people_with_disabilities

www.carechoices.co.uk

Citizens Advice Bureau - Tel: 08444 111303

Access to Social Care for Children and Adults with Disabilities

Some young people need the extra support provided through social care support and are allocated a social worker.

Teams for children with disabilities (0-18) years

Teams for adults with disabilities and vulnerable adults

Teams for looked after children who are in care.

In Worcestershire there is a transition social care team called the Young Adults Team. This team supports eligible young people 16-25. They overlap with children's and adult's teams to help make the transition between the two teams easier.

The kind of support that eligible young people can receive includes: home care support, respite support (either overnight or day time support workers), supported housing and accommodation, transition and moving on support and supporting young people in day time activities.

When young people leave school an adult care assessment at age 18 can provide an individual care budget. This helps a young person to access daytime activities particularly if a college place is not appropriate or when an individual is not able to work independently. There are different levels of day time activities to meet different needs including care and supported work related activities.

In Worcestershire there is also a level of support called Early Help. This can be available to young people and families if, after assessment, they are not considered to need an allocated social worker.

If a young person is allocated a social worker, the social worker will attend school reviews and liaise with regards to individual support needs.

Adult's social care: Access, Triage and Intervention Service (18 years +)

- telephone: 01905 768053

Children's social care: Family Front Door team (under 18)

The Family Front Door is the referral point for all referrals where members of the community and professionals refer children and young people living in Worcestershire where they are worried about their safety and welfare.

For more information: Early help family support Telephone: 01905 822666

Children with Disabilities (CWD)

These are two social work teams that assess the specific needs of children with complex disabilities.

For more information: Social care support for children with disabilities

Telephone: 01905 844343

Community Social Workers

This is a team of social workers who support professionals in the community on both early help and social care matters.

For more information: Community Social Workers

Telephone: 01905 846057

http://www.worcestershire.gov.uk/info/20501/children_young_people_and_families/1842/how_to_contact_childrens_social_care

Post-16 Student Bursary

Some students at 16-19 years old can be eligible for a student bursary for help with education-related costs. These are available either through school in the sixth form or at college. Students will need to meet the eligibility criteria to be able to receive a student bursary. Applications are usually made at the beginning of the school or college year. Schools and colleges can provide further information about student bursary and the application process. Young people who are LAC (looked after child) are eligible for the full bursary.

16-19 bursary: www.gov.uk/1619-bursary-fund/overview

Child Benefit, Personal Independence Allowance and Employment Support Allowance

You can get **Child Benefit** if you are responsible for a child under 16 (or under 20 if they stay in approved education or training). You must report any change of circumstances to the Child Benefit Office.

Child benefit: www.gov.uk/child-benefit/overview

Some young people claim **Employment Support Allowance (ESA)**. This can be claimed from 16 years old, if eligible, and would replace child benefit if 16-20 years old and in education. This is a benefit that people claim if they are not able to work (unemployment benefit) but also is claimed if a person has long term learning and physical disabilities and are not able to work or care for themselves. It replaces the old Incapacity Benefit.

Employment support allowance:

www.gov.uk/employment-support-allowance

Personal Independence Allowance (PIP) has replaced the old Disability Living Allowance. PIP is often reassessed at certain ages such as at 16 years old.

Personal Independence Allowance: www.gov.uk/pip

Further Information and Support

School Careers and Transition Advisor

Tom George: tgeorge@wfs.worcs.sch.uk Tel: 07837 737561

Tom is available to discuss any issues relating to transitions and careers as students progress through school. Meetings can be arranged with student's parents and carers throughout the year. Please contact if you have any questions about the information in this information booklet.

SENDIASS

Special Educational Needs and Disabilities Information, Advice and Support Service

provides impartial advice and support on matters relating to children and young people with special educational needs and/or disabilities. (Previously known as Parent Partnership).

SENDIASS, Tolladine Road, Worcester, WR4 9NB

<http://www.hwsendiass.co.uk/>

Office opening hours are Monday to Friday from 8.30am to 4.00pm.

Worcester: 01905 768153

Hereford: 01432 260955

sendiass@worcestershire.gov.uk

sendias@herefordshire.gov.uk

sendiass@worcestershire.gov.uk

Local special needs support group:

<http://hanselgretel.org.uk/>

http://www.worcestershire.gov.uk/directory/58/send_support_groups_for_parents_and_carers/category/256

Citizens Advice Bureau

Tel: 03444 111 303

Wyre Forest School Contacts

Rebekah Thompson Assistant Headteacher

Email: office@wfs.worcs.sch.uk

Tel: 01562 827785

For a download copy of this booklet, additional information sheets and school policies and documents see: www.wfs.worcs.sch.uk